

ASHLEY DOWN AFTER SCHOOL CONSTITUTION

1. NAME

The name of the club is ASHLEY DOWN AFTER SCHOOL hereafter called the Club.

2. OBJECTIVES

To provide a service for children from 4 to 11 and their parents for holiday day care.
To provide the necessary facilities for that daily care, recreation and education of said children.

3. POWERS

The Club shall have full powers to do all things necessary or expedient for the accomplishment of its objectives, including power:

- a. To apply for, invite, obtain, collect and receive money in the form of funds, donations, grants, legacies etc.
- b. To employ and retain on a part-time basis and on such terms and conditions of employment as the management of the Club shall agree and any paid or voluntary worker to assist in the management of the objectives of the Club.
- c. To do all such other things as are necessary or desirable in pursuance of the objectives.

4. MEMBERSHIP

- a. Membership shall be open to all parents and guardians of children 4 to 11 on the attendance register of the Club and to such other interested persons as the Committee shall invite.
- b. Membership subscription shall be determined by the Committee.

5 COMMITTEE AND OFFICERS

- a. The Committee shall be responsible and accountable to the Annual and Quarterly Meeting of the whole membership.
- b. The Committee shall consist of a Chair, a Vice-Chair, a Secretary, a Treasurer and not less than 2 or more than 8 other members.
- c. 4 members of the Committee shall comprise a quorum.
- d. In addition, the Committee may co-opt other interested individuals or representatives of other organisations in an advisory capacity.
- e. The Committee, including the co-optees shall retire each year at the Annual General Meeting when all officers shall vacate office. The members at the Annual General Meeting shall appoint a new Committee by a show of hands or a ballot.

6 ANNUAL GENERAL MEETINGS

- a. An Annual General Meeting shall be held each year, in a month specified by the Committee at which members shall:
 - i. Receive the Annual Report and Accounts for the preceding year from the committee.
 - ii. Appoint auditors.
 - iii. Elect the Committee and officers.
 - iv. Agree any fees and charges.
- b. Notification of the Annual General Meeting shall be given to all members not less than 28 days prior to the date of the meeting.

7 SPECIAL GENERAL MEETINGS

- a. The Committee may call a Special General Meeting at any time in accordance with 9, or any other business.
- b. In addition the Committee shall such meetings at a request of a quarter of the membership (or whatever percentage shall be decided by the members).
- c. Notification of such a meeting shall be given to all members not less than 28 days prior to the date of the meeting.

EVERY MEMBER ATTENDING ANY MEETING SHALL HAVE ONE VOTE.

8 FINANCE

- a. The financial year shall run from April 1st until March 31st each year.
- b. The Treasurer shall keep account of all income and expenditure and shall prepare accounts for submission to the members annually.
- c. The funds of the Club shall be devoted to the furtherance of its objectives and no payment shall be made to any member, except for services rendered by members of the staff, employed by the Committee or a reasonable interest on a loan.

9 CHANGES TO THIS CONSTITUTION

The Committee may make bye-laws not consistent with this constitution, but any alteration may only be made by a resolution of the members in a Special General Meeting. It must be specified whether such a resolution shall be carried by two- thirds majority.

10. DISSOLUTION OF THE CLUB

If in the event of dissolution of the Holiday club all assets and monies remaining after all debts have been paid shall be handed over to the Ashley Down After School Club.